

FREDERICK COUNTY BOARD OF ELECTIONS

The Bourne Building
355 Montevue Lane, Suite 101
Frederick, MD 21702
Telephone: 301-600-8683 FAX: 301-600-2344

MINUTES of the July 5, 2017 Monthly Meeting of The Frederick County Board of Elections

The meeting was called to order at 12:30 PM, in Room 108 of the Bourne Building at 355 Montevue Lane by the Board President, Mrs. Mary Lou Green.

PRESENT:

Mary Lou Green, President	Stuart Harvey, Election Director
Mark P. Jeffers, Jr., Vice President	Noreen L. Schultz, Deputy Director
Lawrence C. Hill, Secretary	Marc R. Welch, Election Administrative Assistant
William L. Woodcock, Board Member	
Carlotta C. Joyner, Board Member	
Daniel B. Loftus, Board Attorney	

APPROVAL OF MINUTES FOR MAY 16, 2017 BOARD MEETING:

Ms. Joyner moved to approve as written the minutes of the May 16, 2017 board meeting. Mr. Hill seconded the motion, and it passed unanimously.

COUNCIL LIAISON COMMENTS:

Frederick County Council Liaison was not present for this meeting.

ELECTION DIRECTOR'S REPORT:

Mr. Harvey reports that two employees have resigned. Long-time county tech, Gene Keller, will not return for the 2018 election cycle. Additionally, Jodye Roebuck, who had joined the office after her training position with SBE ended following the 2016 General Election, has also resigned. Ms. Roebuck was preparing the training curriculum for the City of Frederick Election. She will brief Marc Welch, who will handle training election judges going forward. Ms. Roebuck will not be replaced at this time.

Preparation for the City election continues.

Mr. Harvey also reported that the Board's office will relocate to 340A Montevue Lane in December 2017, pending completion of a remodel of that space. If the space isn't ready by December, then relocation will take place in the summer of 2018, following the conclusion of the Primary election.

OLD BUSINESS

FY17 BUDGET UPDATE:

As of July 5, 2017 the Board will be returning approximately \$150,000 to Frederick County since there was no need to purchase new furniture for the office, due to the impending relocation. Mr. Harvey provided an overview of budget accounts at the end of the fiscal year.

CITY OF FREDERICK 2017 MUNICIPAL ELECTION:

Candidate filing ended on July 3, 2017. There is now a full slate of candidates for the Republican Alderman contest. Since there are only 5 candidates in this contest, the candidates will not appear on the Republican primary ballot, which will feature only the two mayoral candidates. The Democratic primary ballot will feature two mayoral candidates, as well as 10 candidates for Alderman.

Mr. Harvey provided an overview of current City of Frederick voter registration statistics as of July 5, 2017.

The ballots for the upcoming City Primary election are being built at SBE, and the City has been billed approximately \$5,000 for payroll and election supplies.

City of Frederick Public Works staff will handle delivery of the voting system equipment to the early voting, and Election Day sites, pending approval from the City's risk management office.

2017 GENERAL ASSEMBLY BILLS:

Mr. Harvey briefed the board on the following bills before the Maryland General Assembly all became law without the Governor's signature:

HB0073	Election Law - Election Judges - Minimum Age and Minimum Compensation
HB0118 (SB0632)	Election Law – Persons Doing Public Business – Reporting by Governmental Entities
HB0529	Election Law - Political Parties, Candidacy, and Campaign Finance
HB1626	Election Law – Early Voting – Registered Voter Updating the Voter's Address on an Existing Registration

In addition to the above, Mr. Harvey reports that the State Board believes a Constitutional Amendment to permit Same Day Registration and Address Change on Election Day will likely pass, resulting in a ballot question in 2018.

MAEO ANNUAL MEETING:

The Board discussed their feedback regarding the recent MAEO conference, held in Ocean City in June.

VOTER REGISTRATION VOLUNTEER TRAINING:

Staff conducted a Voter Registration Volunteer training session on May 17, 2017 for the Women's Democratic League. Approximately 20 people attended. Mr. Harvey discussed the nature of the training provided.

NEW BUSINESS

OFFICE RELOCATION:

Mr. Harvey provided an overview of the impending office relocation to 340A Montevue Lane, and showed the Board the initial draft of the floorplan. The move is anticipated to occur during December 2017, but if there are delays encountered during remodeling of the location, this would be delayed until Summer of 2018.

NCSL:

Mr. Harvey attended the NCSL conference courtesy of MAEO. Discussions covered cybersecurity, polling place line management, as well as an overview of the ERIC, and Crosscheck voter registration tools. The "Freedom to Vote Act" covering automatic voter registration was discussed.

NEW COUNTY PAYMENT SYSTEM:

Frederick County Government is transitioning to a new accounting system, called INFOR. Mr. Harvey, Mrs. Schultz, and Mr. Welch have been trained on the new system

OTHER NEW BUSINESS

Mr. Hill inquired about new polling places, and suggested the new Butterfly Lane Elementary School could be a viable location in coming elections.

SCHEDULE OF NEXT MEETING: The Board scheduled its next meeting for 12:30 PM on Tuesday, September 6, 2017 in Room 108 of the Bourne Building at 355 Montevue Lane.

ADJOURNMENT AND EXECUTIVE SESSION: At 2:06 PM, Mr. Harvey requested that the Board meet in Executive Session in room 108 of the Bourne Building at 355 Montevue Lane This action is in accordance with the authority granted under the Annotated Code of Maryland, General Provisions Article, Section 3-305 (b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction and Section 3-305 (b)(13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public discourses about a particular proceeding or matter. Mr. Jeffers moved to adjourn the meeting and proceed to Executive Session. Ms. Joyner seconded the motion and it passed unanimously.

REPORT ON THE EXECUTIVE SESSION

The purpose of this Executive Session was to discuss a personnel matter, as well as approving minutes of previous Executive Sessions.

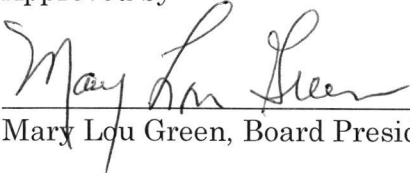
Meeting adjourned at 2:15 PM.

Respectfully submitted,



Marc R. Welch
Election Administrative Assistant

Approved by:



Mary Lou Green, Board President

9/5/17
Date